

Reporting Vouchers, Coupons and Gift Cards on WebTracker

Grocery Foundation Vouchers

1. Enter the dollar value of the vouchers used. This value will be totalled at the bottom of each receipt.
2. Enter how many vouchers and which types were used in the description.

B. Program Expenditure

Items

Instructions: Please enter the total dollars spent for each of the following for all programs operating at this site.

| | Amount | Description |
|--------------------------------------|----------------------|----------------------|
| Food and Supplies | <input type="text"/> | <input type="text"/> |
| Dollar Value of Redeemed GF Vouchers | <input type="text"/> | <input type="text"/> |
| Equipment | <input type="text"/> | <input type="text"/> |

Enter the dollar value of the vouchers used.

Enter the # and type of vouchers used

Egg Farmers of Ontario Egg Coupons

1. Enter the number of egg coupons used that month.

C. In-Kind Donations

Volunteer

Instructions: For each program in operation, please enter the average number of volunteers and average hours of support for each day the program(s) operate.

| | Days | Hours per Day | Volunteers |
|--------------|----------------------|----------------------|----------------------|
| Breakfast | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Morning Meal | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Lunch | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Snack | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Donated Items

Instructions: Please enter the total dollar value and description for each of the following for all programs operating at this site.

| | Amount | Description |
|--|----------------------|----------------------|
| 1. Food | <input type="text"/> | <input type="text"/> |
| 2. Equipment | <input type="text"/> | <input type="text"/> |
| 3. Egg Farmers of Canada Coupons (# of coupons redeemed) | <input type="text"/> | <input type="text"/> |

Toonies for Tummies Gift Cards

1. Enter the total funds spent of food including gift card purchases.
2. In the description please note how much was purchased using Toonies for Tummies gift cards. (Please report Toonies for Tummies and PCCC gift cards separately)

B. Program Expenditure

Items

Instructions: Please enter the total dollars spent for each of the following for all programs operating at this site.

| | Amount | Description |
|--------------------------------------|----------------------|----------------------|
| Food and Supplies | <input type="text"/> | <input type="text"/> |
| Dollar Value of Redeemed GF Vouchers | <input type="text"/> | <input type="text"/> |
| Equipment | <input type="text"/> | <input type="text"/> |

Enter all food expenditures for the month.

Enter value of gift cards used that month.